



To the
Academy for Teaching Development

Application for project funding of the Academy for Teaching Development

Date:

Funding line

Details of the applicant/applicants

Name:	
Telephone Number:	
E-mail address:	
Project title/ theme:	
Faculty:	
Department:	
Funding period: ¹	
Reduction of the teaching load ²	

¹ If the application deadline is in March, the funding starts in the following winter semester; if the application deadline is in September, the funding starts in the following summer semester. In exceptional cases, an earlier project start is possible.

² Only possible for applications in the funding line "Free Space for Teaching".

Short summary of the planned project (max. 1,000 characters)

Further information and notes on the application:

1. Note on the preparation of a financing plan:

For financial calculation of the project costs you may use the fitting financial calculation aid (Excel spreadsheet) for the choosen funding line. It is provided in the download area on the following website:

www.uni-jena.de/en/ALe_Ausschreibungen_Lehre

2. Information on attached application documents:

	Documents attached	
Project outline (for detailed content see call for proposal)	yes	no
Curriculum vitae of the applicant/ applicants	yes	no
Financing plan	yes	no

3. Declaration and application signature:

I/we hereby declare that

- the project described in the application has not yet been implemented in the field of teaching.
- I/we have taken note of the „Richtlinie über die Vergabe von Förderungen der Akademie für Lehrentwicklung an der Friedrich-Schiller-Universität Jena“

Location, Date

Signature applicant/applicants

4. Statement of the dean's office

The application has been noted with approval by the dean's office (usually the Dean for Student Affairs).

Location, Date

Signature Dean/Dean for Student Affairs

Assessment/ comment by the faculty