



FRIEDRICH-SCHILLER- UNIVERSITÄT JENA

Dezernat 1 - Studierende

thoska-Büro

im Studierenden-Service-Zentrum (SSZ)

Universität Jena · thoska-Büro im Studierenden-Service-Zentrum · 07737 Jena

Anett Hirte/Michael Zufelde
Ansprechpartner/in

Fürstengraben 1
07743 Jena

Telefon: 036 41 9-41 11 50/51

Telefax: 036 41 9-41 11 12

ServiceDesk: www.uni-jena.de/service-thoska

URL: www.uni-jena.de/thoska.html

Dear new student,

You are now enrolled at Friedrich Schiller University Jena (FSU). With this letter, you have received your thoska card. Thoska is short for **Th**üringer **H**ochschul- und **S**tudierenden-werks**k**arte (Thuringian Higher Education and Student Organization Card). It is a personalized multifunctional chip card and accompanies you throughout your studies at the University.

Thoska is both your student ID and semester ticket for public transport (if applicable; please see the *Guide for new students* for details). If you top up your thoska with money, it also serves as canteen and copy card. You may use it to register at the library to borrow books, too. You can find further information about the card, its features, how to validate it for the next term and how to deal with it in general at <https://www.uni-jena.de/en/thoska.html>

If you are new to the University and wish to use the self-service website, you first need to register at the University Computer Centre (Universitätsrechenzentrum: <https://portal.uni-jena.de/iam/register>).

Insert:

First name (Vorname):	Please see German original letter
Last name (Nachname):	Please see German original letter
Date of birth (Geburtsdatum)	Please see German original letter
Identification number (Identifikationsnummer)	Please see German original letter
PIN:	Please see German original letter

If this does not work or if you have already been enrolled at Friedrich Schiller University Jena in the past, please contact the IT Service Centre at the University Computer Centre (Ernst-Abbe-Platz 2, room 1209), Mon – Fri 7:30 – 22:00.

Please take data safety seriously. Note down your URZ-login and PIN/password carefully and keep them in a safe place so they cannot be misused by others. Even if you change your PIN/password right after registration, please do not throw away this letter.



You need your login for using WiFi on campus, internet in dormitories, and for the Friedolin platform (<http://friedolin.uni-jena.de>). Whenever you need an official certificate of student status (e.g. for the student dormitory manager or your bank), you may print it from Friedolin. You should print one of those certificates (called "Datenkontrollblatt") at least once every semester. Check the details printed on it and inform the Student Service Centre if anything is incorrect. Keep all the certificates safe.

At <https://friedolin.uni-jena.de> you may also check and change your telephone numbers and email address for correspondence. Please make sure this information is up to date so we can reach you whenever we need to. If you wish to update your residential address, please send an email to studium@uni-jena.de.

Whenever you have a problem with your thoska, please come to the Thoska Office (university main building, behind the cafeteria) in the Student Service Centre. FAQ can be found at www.uni-jena.de/thoska.html. The Thoska Office is available at www.uni-jena.de/service-thoska, +49 (0)3641-9411150 or

+49 (0)03641-9411151. Your thoska serves as a semester ticket for public transport only if it says so on the card. It is valid only during the period printed on the validation strip ("Ticket von... bis..."). Note that you might have to take a passport or ID with you when you board a regional train.

You will keep your thoska as long as you are registered as a student. To validate it for the next semester, use the thoska validation machines in the main building or on campus. You can do so three weeks after paying the semester contribution. Deadlines for payment are 15 February and 15 August.

If the validation does not work, you can ask the Student Service Centre or the Thoska Office for help.

Please note that if your card is lost, you have to inform the Thoska Office immediately. They will print a replacement card for a fee of €10.

Important links:

<https://www.uni-jena.de/en/thoska.html>

<https://friedolin.uni-jena.de>

https://www.uni-jena.de/thoska_kontakt.html