ERASMUS+ STAFF TRAINING WEEK 24-28 JUNE 2019, JENA

“Challenges of exchange: balance in managing partnerships and diversity“

24 JUNE (Monday)

9:00 – 10:00	Registration of participants
10:00 – 12:00	Welcome to the University of Jena and “Speed Meeting” of all participants and Jena colleagues
12:30 – 14:00	Lunch break
14:00 - 15:00	Tour around the International Office incoming & outgoing students’ sections
15:00 – 15:30	Coffee break
16:00 – 17:00	Guided city tour
18:30 – 20:00	Dinner (on invitation of the International Office)

25 JUNE (Tuesday)

9:30 – 11:00	Workshop - 1: “Keeping figures up – managing diversity in incoming student administration”
11:00 – 11:30	Coffee break
11:30 – 13:00	Workshop - 2: “Keeping them happy – managing diversity in incoming student support”
13:00 – 14:00	Lunch break
14:00 – 18:30	visit to Weimar and its Bauhaus Museum

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26 JUNE (Wednesday)

9:30 – 11:00	Workshop - 3: “Recruiting staff for exchange”
11:00 – 11:30	Coffee break
11:30 – 13:00	Workshop - 4: “Increasing outgoing student mobility”
13:00 – 15:00	Lunch break: picknick at the “Griesbachscher Garten” with regional food, barbecue and dessert from your region to share
18:00	Visit of the Planetarium with Laser Show in Jena

27 JUNE (Thursday)

9:30 – 11:00	Workshop - 5: “SMP mobilities: best practice”
11:00 – 11:30	Coffee break
13:00 –16:30	Study abroad student fair on campus
20:00	Discover Jena’s student pubs

28 JUNE (Friday)

9:30 – 12:00	Final round up workshop: “Keeping the balance – managing partnerships” + Feedback round
12:00 – 13:00	Lunch break
14:00 – 18:00	Visit to Erfurt: the historical city center, the synagogue and the cathedral
20:00	University’s Summer: garden party with all employees of the Jena University, concerts, topic: “zusammen.wirken” / “working together”