

## **Establishing an international study programme collaboration**

Institutes/Faculties which would like to establish an international study programme collaboration should contact the Office of the Vice-President for Learning and Teaching first. In a very first meeting, at which also the representative of the International Office is present, the parties discuss the following questions.

### **Questions for the initial consultation**

- Which institutions of higher education/study programmes would be part of the cooperative study option anticipated?
- What do the participating institutions of higher education expect from the cooperative study option?
- How would the faculty embed the study programme anticipated in its existing study options?
- What qualification objectives does the faculty pursue with the cooperative study option (knowledge, skills, competences of the graduates)?
- Who is the target audience? Do the prospective students require any specific previous knowledge?
- What should the scope of assessed course work and examinations to be recognized be? Regarding the recognition of course work and examinations—would this be part of a structured exchange or a double-degree programme<sup>1</sup>?
- When would the cooperative study option begin?

(Please refer to the timeline.)

### **Objectives of the initial consultation**

- defining the type of the cooperative study option
- determining the individual timeline, the steps required, and the responsibilities (in accordance with the process table).

<sup>1</sup>By conferring a double degree, the institutions of higher education confirm the mutual recognition of the assessed course work and examinations acquired at the partner institution. Based on the agreed study plan, the students are conferred the degrees by both institutions of higher education. The documents issued by the institutions prove that the graduates earned their degree within a joint study programme and not separately.